



Society of St. Francis Xavier, Pilar's
Fr. Conceicao Rodrigues College of Engineering
Fr. Agnel Ashram, Bandstand, Bandra (W), Mumbai – 400 050
(Autonomous College affiliated to University of Mumbai)

7.0. Course Evaluation:

7.1 Passing Criteria:

Absolute Grading with a **minimum 40% marks for UG and 45% marks for PG** should be obtained by a student to pass a course considering addition of ISE1, MSE, ISE2 and ESE marks.

There is no separate passing head for ISE1, MSE, ISE2 or ESE. Even though there is not a separate head of passing, it is expected that learner should satisfactorily complete all the continuous assessment components in all the courses.

Sample table indicating marks for evaluation for a course.

Theory Course								
Lectures per week	Credits	ISE1 Marks	ISE 2 Marks	MSE Marks	MSE Duration	ESE Marks	ESE Duration	Total Marks
2	2	20	20	30 (35 to 40 Marks with options)	90 Min	100 (30% weightage)	180 Min	100
1	1	10	10	15 (20 to 25 Marks with options)	60 Min	50 (30% weightage)	120 Min	50

7.2. Grade Compilation Guidelines:

- There will be no individual passing head for any course. Pass or fail will be based on total marks obtained.
- The total marks i.e. addition of ISE1, ISE2, MSE and ESE for a course are used for grade compilation process.
- The Grade Compilation Process shall involve the following steps:
 1. ***Absolute grading system is applicable for all courses***
 2. No student having 40% (UG) or more marks should be awarded the failing grade 'F'. However, for a student to get a grade D or above in any course, he/she would have to appear in the MSE and ESE.
 3. If a need is felt, Principal may constitute a committee chaired by Dean Quality Assurance to examine the grades awarded in a course.
 4. In case of Re-examination only absolute grading should be awarded with an upper cap of 'B' grade.



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5. **Absolute System of Grading (UG Program):**

UG Program			
Percentage of Marks Obtained	Letter Grade	Numerical Equivalent Grade Points	Performance
85.00 and above	O	10	Outstanding
80.00 – 84.99	A	9	Excellent
70.00 – 79.99	B	8	Very Good
60.00 – 69.99	C	7	Good
50.00 – 59.99	D	6	Fair
45.00 – 49.99	E	5	Average
40.00 – 44.99	P	4	Pass
Less than 40.00	F	0	Fail
--	AB	0	Absent

6. **Absolute System of Grading (PG Program):**

PG Program			
Percentage of Marks Obtained	Letter Grade	Numerical Equivalent Grade Points	Performance
85.00 and above	O	10	Outstanding
80.00 – 84.99	A	9	Excellent
70.00 – 79.99	B	8	Very Good
60.00 – 69.99	C	7	Good
55.00 – 59.99	D	6	Fair
50.00 – 54.99	E	5	Average
45.00 – 49.99	P	4	Pass
Less than 45.00	F	0	Fail
--	AB	0	Absent

7. NO grace marks will be given for any examination. Specially-abled student shall be given Five (5%) of total marks of the semester appeared by the student across all courses in the semester. For such candidates this rule is also applicable for Special and Re-exam.
8. CGPA to Marks Conversion: CGPA shall be converted into percentage marks, if required using the following formula:

$$\text{Percentage} = (\text{CGPA} - 0.75) \times 10$$



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7.3. Special Examination, Re-Examination and Grade Improvement Guidelines:

- There shall be a Special examination for all theory courses in each semester. Special examination shall be conducted after declaration of ESE result and before the commencement of next semester. Re-examination shall be conducted during the schedule of Special examination. CoE in consultation with HoD and DEC shall prepare Special and re-exam timetable.
- Also, the students who have secured C to F grade in a course in a semester during 4-year graduation period, can appear for such special examination in the same semester of the same academic year, for improving grade. Grade penalty of one grade is applicable in such cases.
- Students who improve his/her CGPA will be issued fresh mark lists by the institute. These mark lists will have star against the subjects for which he/she has appeared for grade improvement and will state “*Grade Improvement*”.
- **ISE1 and ISE2 marks shall be carried forward in all cases including grade up-gradation till the student passes the course.**
- The special examination shall be of 100 marks and shall be based on all modules in the syllabus. The question paper of special examination shall have one question based on all modules and remaining questions will have only internal options.
- For re-examination absolute grading shall be used and following grade tables shall be applied for deciding grades.

UG Program			
Percentage of Marks Obtained	Letter Grade	Numerical Equivalent Grade Points	Performance
70.00 – Above	B	8	Very Good
60.00 – 69.99	C	7	Good
50.00 – 59.99	D	6	Fair
45.00 – 49.99	E	5	Average
40.00 – 44.99	P	4	Pass
Less than 40.00	F	0	Fail
--	AB	0	Absent



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- For PG program ONLY absolute grading is to be followed as per the following table:

PG Program			
Percentage of Marks Obtained	Letter Grade	Numerical Equivalent Grade Points	Performance
70.00 – Above	B	8	Very Good
60.00 – 69.99	C	7	Good
55.00 – 59.99	D	6	Fair
50.00 – 54.99	E	5	Average
45.00 – 49.99	P	4	Pass
Less than 45.00	F	0	Fail
--	AB	0	Absent

- If student fails in entire course i.e. (ISE1+MSE+ISE2+ESE) or apply for grade up-gradation then ISE will be **carried forward** during special as well as re-examination and there will be grade penalty. For grade up-gradation student need to apply in the prescribed format on or before displayed date by paying the requisite fees. If student remain absent after applying for grade up-gradation then his previous marks will be carried forward.
- But if student remain absent in MSE or ESE then ISE to be carried forward and Special Exam will be with grade penalty.
- Grace marks shall not be awarded for any examination including special examination or re-examination.
- If the student fails to clear the course, even in Special examination, he/she has to appear for the re-examination whenever it is offered by paying examination fees.



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7.4 Norms for promotion

1. ODD to EVEN Semester: There are no restrictions for promotion from odd semester to even semester in an academic year.
2. From I Year to II Year: For promotion to the Second Year (IIIrd semester), a student should have completed at least 50% credits at the end of first year.
3. From II Year to III Year: For promotion to Third year, a student should have completed at least 50% credits in IInd year and must obtain 70% credits of the first year.
4. From III Year to IV Year: For promotion to Fourth year, a student should have at least 50% credits in the IIIrd Year and must obtain 70% credits of 1st year and IInd Year.

Withholding of Grades: The Grades of a student in a semester shall be withheld and not declared if the student fails to pay the dues to the Institute or has disciplinary action pending against him/her.